



Dear 4-H Club Advisors,

The Ashland County Fair will be here before we know it! This letter is intended to give you information about the booth your 4-H club is planning on setting up in Mozelle Hall for the fair. ***Please read the information carefully and pass it on to your club members and other advisors.***

This year's theme for the 4-H booths is **“Wild, Wild West.”** You must incorporate your club name into the theme to be considered for judging. The 4-H Food & Fashion Board and 4-H FCS Committee will be judging the booths after set-up is complete and awarding a 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place booth ribbon to those winners, to be displayed in the booth for the week.

Set-up times this year are:

Wednesday, September 11, 2024	5-9 p.m.
Thursday, September 12, 2024	5-9 p.m.
Saturday, September 14, 2024	9-noon

**\*\*\* All booths must be completed by 12:00 noon on Saturday September 14\*\*\***

The coverings will be put in place over the booths and cannot be opened again until Sunday September 22, 2024 @ 9:00 a.m. No exceptions will be made! Early removal of projects will result in forfeiting of premiums and not being allowed to exhibit at the fair in the future. This is a Senior Fair rule.

Take Down time this year:

Sunday, September 22, 2024 9 a.m. - 1 p.m.

Please note the times and don't come before or after these hours.

- Attached is a sign up sheet for your booth selection. Please return it to the Extension office by Friday, August 9, 2024 (Fair entry deadline). The booths will then be assigned and your club/organization name will be posted in your booth. A master floor plan will also be posted at the info table in the middle of the building during set-up times.
- Bring your own staple gun, scissors, markers, etc. **Do not use heavy duty staple guns** like you use in the barns; the staples go through the walls and injure persons on the other side. We have had several people getting cut badly from people using staples that are too long!!! Use Only 1/4" staples!!! Also remember to remove all staples during take down.
- White background paper is available if you would like to use it.
- Booths are 6 ft. deep and 6 ft. high. Length will be determined by you by your booth selection. Please do not have objects overhanging your booth as to take away from a booth next to you.

- A misc. booth will be available for those clubs with a 5 or less FCS/Still projects that do not wish to put up a booth.
- A 4-H member or youth organization member **must** have something to display in order to receive a premium. This includes group projects, too.
- 4-H members who took clothing projects, must exhibit them-posters or pictures of the garments are not acceptable unless they took one of the non-construction projects. Those projects will need an educational display such as a poster.
- 4-H members taking food projects may display a poster or other educational display representing their project. A collective educational display may be used by the club, but please identify each 4-Her and what food project they took. *No real food should be used in the booth other than canned products.*
- FCS/Still booth packets may be picked up during set-up times at the info table located in the middle of the building.
- There are no electrical outlets available for use in the booths.

#### Decoration Requirements

The following general guidelines are provided by the Office of the State Fire Marshal for use in connection with fire safety concerning decorations at fairs:

1. Paper or cloth suspended or shown in any manner for use in decorations or other purposes shall be specially treated with materials to render them flame-resistant. Commercial flame retardants are suggested. Flame-resistant treated crepe paper may be obtained through reputable paper dealers, although it is not recommended.
2. Decorative materials such as cotton batting, straw, dry vines, leaves, trees, corn stalks, artificial flowers or shrubbery and foam plastic materials shall not be used for decorative purposes in a building in such a quantity as to constitute a fire hazard. Per 1301:7-703 (G) F-305.1 OFC.

#### Flame Resistant Solution Recipe

You may want to treat materials used for decorations with the following flame-resistant solution.

7 oz. Borax                                      3 oz. Boric Acid                                      2 qts. Hot Water

Dissolve the boric acid by making a paste with a small quantity of water. Add this and borax to the water. Stir until the solution is clear. Warm the solution if it becomes cloudy or jelly-like from standing.

We are looking forward to seeing all of you at the fair and your great displays! If you have any questions, please call the Extension office.

Sincerely,  
The 4-H Family Consumer Science Committee

# 2024 Fair Booth Registration

This year's fair booth registration is due by August 9, 2024

This year's booth theme will be:

*"Wild, Wild West"*

**Special Note:** Clubs who set up a booth will include both their Still and FCS projects in the booth in Mozelle Hall. **Cloverbud members can also display their activities in their club's booth.**

If a club has **fewer** than 5 FCS/Still projects, they may put those projects in the Miscellaneous Booth.

Booths will be 8', 12' and 16' in length. Please select a size on the registration form below that works with the number of projects you have to be displayed. Clubs with the most FCS and Still projects will be given first priority for the larger booths.



**Each club with a club bank account that sets up a booth will receive a \$20.00 premium.**

**Clubs with 5 or more FCS and Still projects MUST SET UP THEIR OWN BOOTH. Small clubs may combine with another small club to do a booth together.**

## Fair Booth Registration\*\*\* Return by August 9!!!

**Yes,** our club will have a booth at the 2024 Ashland County Fair. Please check the size booth you would like:

8 feet                       12 feet                       16 feet

**Our club plans to set up our booth on:**

**Check one:**             Wednesday             Thursday             Saturday

**No,** our club has fewer than 5 FCS/Still projects and will not have a booth at the fair.  
However, we will have  projects for the FCS Miscellaneous Booth.

Club Name \_\_\_\_\_  
Advisor in charge of booth \_\_\_\_\_ Email \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_